

JAMIE S. SALAZAR

51- SANTIAGO ARTIAGA STREET, DAVAO CITY
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PERSONAL PARTICULARS

Date of Birth:	4 September 1985	Sex:	Female
Civil Status:	Single	Height:	5 ft 4 in
Nationality:	Filipino	Weight:	120 lbs

EDUCATION

Ateneo de Davao University Jacinto Street, Davao City	AB Mass Communication March 2006
Holy Child School of Davao Jacinto Street, Davao City	Secondary Education March 2002
Holy Child School of Davao Jacinto Street, Davao City	Primary Education March 1998

WORK RELATED EXPERIENCES

COLLECTION SPECIALIST (March 2007 - present)	EMERSON FINANCIAL SERVICE SYKES ASIA INC. 26/F Robinson's Summit Center Ayala Ave., Makati City
MASTER OF CEREMONY (November 26, 2006)	3 RD MAYOR RODRIGO DUTERTE CUP 12 TH NATIONAL OPEN BLACKBELT "BATTLE OF CHAMPIONS" MARTIAL ARTS CHAMPIONSHIP TOURNAMENT Holy Cross of Davao College Gymnasium
PRESS RELATIONS HEAD Marketing Committee (October - November 2006)	MANAGEMENT COMMITTEE PHILIPPINE MOO DUK KWAN SOO BAHK DO INC. 51 Santiago Artiaga Street, Davao City
CUSTOMER SERVICE REPRESENTATIVE/ TRAVEL SPECIALIST (May to October 2006)	PEOPLESUPPORT PHILIPPINES PeopleSupport Center Ayala Avenue cor. Senator Gil Puyat Avenue Makati City
SPECIAL PERFORMANCE AWARDEE CENDANT TDS SERVICE (August 2006)	PEOPLESUPPORT PHILIPPINES PeopleSupport Center Ayala Avenue cor. Senator Gil Puyat Avenue Makati City

INSTRUCTOR Summer Camp/Martial Arts (April 17 to May 12, 2006)	THE ABBA'S ORCHARD (A Maria Montessori School) 88 Rustico Cabaguio Street, Davao City
REGISTRATION HEAD Management Committee (2004 to April 2006)	PHILIPPINE MOO DUK KWAN SOO BAHK DO INC. 51 Santiago Artiaga Street, Davao City
ASSISTANT INSTRUCTOR/ ADMINISTRATIVE ASSISTANT (2004 to April 2006)	RED KNIGHTS SOO BAHK DO CLUB 51 Santiago Artiaga Street, Davao City
EXHIBITION TEAM MEMBER Red Knights Exhibition Team (2004 to April 2006)	RED KNIGHTS SOO BAHK DO CLUB 51 Santiago Artiaga Street, Davao City
EVENT ORGANIZER/ ASSISTANT INSTRUCTOR (February 11, 2006)	BABAYI, AYAW PALUPIG! Basic Self-defense Lessons for Members of Lawig Bubai PMDK General Headquarters 51 Santiago Artiaga Street, Davao City
CHEERDANCE CHOREOGRAPHER Davao-GenSan-Cotabato Sales Force (September 2005)	ZUELLIG PHARMACEUTICAL CORPORATION Mindanao Sports Fest Xavier Estates, Cagayan de Oro City
NEWS EDITOR (SY 2005 - 2006)	ATENEWS (Official Publication) Ateneo de Davao University
SECRETARY GENERAL (SY 2005 - 2006)	SAMAHAN NG MGA MAG-AARAL NG SINING AT KOMUNIKASYON Ateneo de Davao University
TALENT COMMITTEE HEAD (SY 2005 - 2006)	HUMANITIES CORE GROUP Ateneo de Davao University

SKILLS

As a customer service representative of a travel account in my previous job, I was exposed to handling concerns which need immediate and accurate resolutions. I am skilled in using various Global Distribution Systems (GDS) specifically with air reservations.

I am proficient in English, Filipino and Bisaya both in writing and in speaking. I am competent in writing scripts, news, and news feature articles. I am literate in most Microsoft Office programs, Adobe Photoshop, Frontpage and Indesign.

I easily get along with people because of my experiences in teaching martial arts and dancing.

REFERENCES

STEVE GRANDEZA
Club Master / Instructor
Red Knights Soo Bahk Do Club
(0928)5012991
stevegrandeza@yahoo.com

ANNA CARMINA VALERIO
Team Supervisor
Cendant TDS Service
PeopleSupport Philippines
(0917) 8239941
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MANUEL CAYON
Mindanao Reporter
Business Mirror
(0920)2930167
awi_14@yahoo.com